

TOWNSHIP OF TOMS RIVER

PERSONNEL ACTION FORM



HIRE TRANSFER PROMOTE

CHANGE

TERMINATED

Name:

Title:

Grade/ Step:

Union:

Hours ID:

Department:

Division:

Salary:

Salary Budget Account #:

Other Compensation:

Other Compensation Title: (Title per Ordinance)

Other Compensation Budget Account #:

Accruals: Union Contract Township Policy

Other:

Effective Date:

Reason: New Replacement

Who is being replaced:

Is the position an appointed position: Yes No

State or officials who are newly elected and take office on or after July 1, 2007, are ineligible for enrollment in the PERS. Elected officials may be eligible for enrollment in the DCRP.

Ordinance Required: Yes No

Resolution Required: Yes No

Reports to:

Justification: