

Monday, January 27, 2025
Workshop/Voting Meeting

Middletown Township Public Schools Board of Education Meeting

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This meeting will be held in the High School North Library, 63 Tindall Road, Middletown NJ 07748

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The meeting will begin at 7:00 PM to allow the Board to meet in Executive Session, which is not open to the public.

The public portion of the meeting will begin at approximately 8:00 PM

1. Meeting Opening / Call to Order

Subject : A. Reading of the Sunshine
Announcement

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 1. Meeting Opening / Call to Order

Type : Procedural

Public Content

"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Township Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district.

Subject : B. Roll call

Meeting : Jan 27, 2025 - Workshop/Voting
Meeting

Category : 1. Meeting Opening / Call to Order

Type : Procedural

2. Executive Session

Subject : A. Resolution for Executive Session

Meeting : Jan 27, 2025 - Workshop/Voting
Meeting

Category : 2. Executive Session

Type : Action

Recommended Action : Enter into Executive Session

Public Content

NOW, THEREFORE, BE IT RESOLVED by the Middletown Township Board of Education that the Board enters into Executive Session to discuss the following items:

a. Confidential Matters per Statute or Court Order

b. Matters Impairing Rights to Receive Federal Funds

- c. Matters Constituting Unwarranted Invasion of Individual Privacy
- d. Collective Bargaining Matters
- e. Acquisition of Real Property or Investment of Funds
- f. Matters Pertaining to Public Safety Procedures
- g. Litigation, Contract Negotiations, or Matters of Attorney-Client Privilege
- h. Personnel Matters
- i. Matters Resulting in the Imposition of Penalties upon an Individual

BE IT FURTHER RESOLVED, that items discussed in Executive Session may result in Board action when the Board reconvenes to Public Session.

3. Reconvene to Public Session

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|------------|--|
| Subject : | A. Call To Order - Reconvene to Public Session |
| Meeting : | Jan 27, 2025 - Workshop/Voting Meeting |
| Category : | 3. Reconvene to Public Session |
| Type : | Procedural |
| Subject : | B. Pledge of Allegiance and Moment of Silence |
| Meeting : | Jan 27, 2025 - Workshop/Voting Meeting |
| Category : | 3. Reconvene to Public Session |
| Type : | Procedural |

Public Content

With sadness we share the passing of John D. Deignan. John was employed in the district for over 36 years. He worked as a teacher, then as an Assistant Principal before retiring from his position as Principal of Harmony School in 2002. We extend our deepest condolences to the Deignan family.

4. Student Speakers

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|------------|--|
| Subject : | A. High School North - Paige Peyton |
| Meeting : | Jan 27, 2025 - Workshop/Voting Meeting |
| Category : | 4. Student Speakers |
| Type : | Information, Reports |
| Subject : | B. High School South - Sofia Cascone |
| Meeting : | Jan 27, 2025 - Workshop/Voting Meeting |
| Category : | 4. Student Speakers |

Type : Information, Reports

5. Committee Reports

Subject : A. Curriculum and Instruction (Gary Tulp)

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 5. Committee Reports

Type : Information, Reports

Subject : B. Student Services (Deborah Wright)

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 5. Committee Reports

Type : Information, Reports

Subject : C. Finance (Frank Capone)

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 5. Committee Reports

Type : Information, Reports

Subject : D. Personnel (Frank Capone)

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 5. Committee Reports

Type : Information, Reports

6. Public Comment on Agenda Action Items Only

Subject : A. Public Comment (30 Minutes)

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 6. Public Comment on Agenda Action Items Only

Type : Procedural

Public Content

For the purpose of commenting on agenda items that the Board will be taking action on this evening.

Guidelines for Public Comment:

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

7. Proclamation

Subject :	A. New Jersey School Board Recognition Month
Meeting :	Jan 27, 2025 - Workshop/Voting Meeting
Category :	7. Proclamation
Type :	Information, Procedural

Public Content

WHEREAS, New Jersey's public schools serve nearly 1.4 million children in Pre-K through 12th grade; and

WHEREAS, New Jersey's approximately 5,000 local board of education members devote countless hours, without remuneration, to the oversight of public school operations, including finances, policy, curriculum and staffing; and

WHEREAS, as the policymaking bodies for public schools, New Jersey's local boards of education endeavor to meet the challenges facing public schools and to help students attain the education necessary for postsecondary success and to compete in a global economy; and

WHEREAS, local boards of education have contributed to New Jersey being among the leading states in measures of academic, and the preparation for postsecondary attainment through advanced placement courses and other curricular offerings; and

WHEREAS, the New Jersey School Boards Association has declared January 2025 to be School Board Recognition Month; and

WHEREAS, by making meaningful contributions to public education, the dedicated members of local school boards have greatly enhanced the quality of life in our town and state; now, therefore, be it

RESOLVED that the Middletown Township Board of Education, does hereby recognize the services of all local school board members throughout New Jersey as we join communities statewide by observing January 2025 as School Board Recognition month; and be it further

RESOLVED, that the Middletown Township Board of Education encourages all qualified citizens to consider serving as members of their local school boards.

8. Reports

Subject : A. Board President's Report
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 8. Reports
Type : Information, Reports
Subject : B. Superintendent's Report
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 8. Reports
Type : Information, Reports

9. Approval of Meeting Minutes

Subject : A. Executive Session Meeting Minutes December 17, 2024
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 9. Approval of Meeting Minutes
Type : Action, Minutes
Recommended Action : Approve the Executive Session Meeting Minutes of December 17, 2024
Subject : B. Workshop/Regular Voting Meeting Minutes December 17, 2024
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 9. Approval of Meeting Minutes
Type : Action, Minutes
Recommended Action : Approve the Workshop/Regular Voting Meeting Minutes of December 17, 2024
Subject : C. Re-Organization Meeting Minutes January 7, 2025
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 9. Approval of Meeting Minutes
Type : Action, Minutes
Recommended Action : Approve the Re-Organization Meeting Minutes of January 7, 2025

10. Business Office - Consent Agenda

Subject : A. Board Secretary's Monthly Certification
Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 10. Business Office - Consent Agenda
Type : Action (Consent)
Recommended Action : Accept the certification Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the School Business Administrator / Board Secretary certifies that as of December 30, 2024 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Subject : B. Board Secretary's Report
Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 10. Business Office - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve the Report of the Secretary for the month of December, as per Attachment BA-1

File Attachments

[BA-1 Board Secretary Report 1.27.25.pdf \(143 KB\)](#)

Subject : C. Transfer of Funds
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 10. Business Office - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve Fund Transfers for December, as per Attachment BA-2

File Attachments

[BA-2 December Transfers 1.27.25.pdf \(71 KB\)](#)

Subject : D. Bills List
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 10. Business Office - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve the Bill List for the period of December 18, 2024 through January 28, 2025, as per Attachment BA-3

File Attachments

[BA-3 Bills List 1.27.25.pdf \(270 KB\)](#)

Subject : E. Settlement Agreement
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 10. Business Office - Consent Agenda

Type : Action (Consent)

Recommended Action : Approve Settlement Agreement and Release Related to Docket No. MON-L-3819-21.

Subject : F. Local Recreational Improvement Grant 2025

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 10. Business Office - Consent Agenda

Type : Action (Consent)

Recommended Action : WHEREAS, the Middletown Township Board of Education desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for \$100,000 to carry out a project to improve the playground facilities at New Monmouth Elementary School.
BE IT THEREFORE RESOLVED,
1. that the Middletown Township Board of Education does hereby authorize the application for such a grant; and,
2. recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Middletown Township Board of Education and the New Jersey Department of Community Affairs.
BE IT FURTHER RESOLVED, that the Business Administrator is authorized to sign the application, the agreement and any other documents necessary in connection therewith.

Subject : G. Acceptance of June 30, 2024 Audit and Approval of Corrective Action Plan

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 10. Business Office - Consent Agenda

Type : Action (Consent)

Recommended Action : WHEREAS, the Board of Education in accordance with NJSA 18A:23-1 must have a certified external audit of the districts account and financial transactions; and
WHEREAS, the Board of Education received the audit performed by and discussed said audit at its public meeting held on December 17, 2024; now
BE IT RESOLVED that the Board of Education accepts the audit for the school year and approves the Corrective Action Plan for the fiscal year ending June 30, 2024. It is noted there was one AMR finding.

Subject : H. Agreement with Brio Benefits Consulting

Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 10. Business Office - Consent Agenda
Type : Action (Consent)
Recommended Action : Acceptance of proposal from the district's health benefits broker of record, Brio Benefits Consulting, for additional pharmacy program services for the 2024-2025 year, effective April 1, 2025.

Subject : I. Contract of Sale of Property
Meeting : Jan 27, 2025 - Workshop/Voting Meeting

Category : 10. Business Office - Consent Agenda
Type : Action (Consent)
Recommended Action : Authorization for the execution of the Contract for Sale of Real Estate between the Middletown Township Board of Education and the County of Monmouth for the properties known as 202 and 205 Main Street, Port Monmouth, NJ in the amount of \$2,500,000.

11. Recommendations of the Superintendent of Schools - Consent Agenda

Subject : A. Harassment, Intimidation and Bullying - HIB Report
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve the Report on Harassment, Intimidation and Bullying (HIB), as per Attachment Superintendent-1

File Attachments

[Superintendent-1 HIB Table 1.27.25.pdf \(29 KB\)](#)

Subject : B. Student Safety Data System Summary Report
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve the SSDS Summary Report on Incidents of Violence, Vandalism, Weapons and Substance Offense for the month of December.

Public Content

SSDS Summary Report:

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	<u>2024</u>				<u>2025</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	2	2	2	3	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0
Weapons	0	0	0	0	0	0	0	0	0	0
Substance Abuse	0	9	4	0	0	0	0	0	0	0

Subject : C. Suspension Report
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve the Suspension Report, as per Attachment Student Activities-1

Subject : D. Revised 2024-2025 School Calendar
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve of the Revised 2024-2025 School Calendar, as per Attachment Superintendent-2.

File Attachments

[Superintendent-2 Revised School Calendar 2024-2025 1.27.25.pdf \(306 KB\)](#)

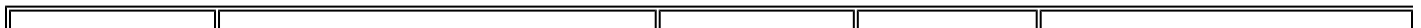
Subject : E. Home Instruction
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve Home Instruction Students.

Public Content

Student Id	Start Date	End Date
23915	12/16/24	1/6/25
13883	11/18/24	1/18/25
24976	11/26/24	1/24/25
17272	11/22/24	2/4/25
25885	12/2/24	2/24/25
12863	11/27/24	3/7/25
20210	12/9/24	12/14/24
13807	12/13/24	1/13/25
12601	11/11/24	1/10/25
23898	12/11/24	2/11/25
20053	12/7/24	2/5/25
26147	1/3/24	3/3/25
14952	1/3/25	3/12/25
20178	1/13/25	2/21/25
23788	1/8/25	3/9/25
23785	1/6/25	2/14/25
19076	12/2/24	1/17/25
17632	11/26/24	1/13/25
16032	1/7/25	2/7/25
22859	1/6/25	1/31/25
16570	1/2/25	3/2/25
16214	1/16/25	1/31/25
13916	1/6/25	3/6/25
20243	1/7/25	1/27/25
23770	12/2/24	3/6/25
23877	1/6/25	3/5/25
18026	1/23/25	2/21/25

Subject : F. Special Education Out of District Placements
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve Out of District Placements.

Public Content



Student ID	Placement	Start Date	End Date	Cost
23915	The Education Academy	1/6/25	6/10/25	\$312.10 per day
17906	K.E.Y.S Academy	1/5/25	6/25/25	\$5,752.70 per month

Subject : G. Georgian Court University Internship Contracts
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve Internship Contracts with Georgian Court University for Clinical Field Experience, effective January 2025 through May 2025, as per Attachments Superintendent-3 and Superintendent-4.

File Attachments

[Superintendent-3 Georgian Court Internship Contract 1.27.25.pdf \(1,454 KB\)](#)

[Superintendent-4 Georgian Court Internship Contract 1.27.25.pdf \(1,754 KB\)](#)

Subject : H. Rowan University Student Internships Agreement
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve Agreement with Rowan University for Student Internships, effective January 2025 through December 2030, as per Attachment Superintendent-5

File Attachments

[Superintendent-5 Rowan University Student Internships Agreement 1.27.25.pdf \(1,784 KB\)](#)

Subject : I. Professional Development of Staff
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
Type : Action (Consent)
Recommended Action : Approve Staff Attendance of Conferences, Workshops, In-Service and Seminars, as per Attachment Curriculum-1

File Attachments

[Curriculum-1 Professional Development 1.27.25.pdf \(41 KB\)](#)

Subject : J. Field Trips

Meeting : Jan 27, 2025 - Workshop/Voting Meeting
 Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
 Type : Action (Consent)
 Recommended Action : Approve Field Trip Destinations for the 2024-2025 School Year as per Attachment Curriculum-2.

File Attachments

[Curriculum-2 Field Trip Destinations 1.27.25.pdf \(72 KB\)](#)

Subject : K. 2025 Scholarship Committees
 Meeting : Jan 27, 2025 - Workshop/Voting Meeting
 Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
 Type : Action (Consent)
 Recommended Action : Motion to approve the High School Scholarship Committees for 2025.

Public Content

High School North	High School South
Matthew Ferri	Tom Olausen
Tara Nicholas	Steven Trudell
Stefanie Fiore	Nick Georgiou
Jillian Siciliano	Denise Skinner
Deborah Wright	Caterina Skalaski

Subject : L. Personnel
 Meeting : Jan 27, 2025 - Workshop/Voting Meeting
 Category : 11. Recommendations of the Superintendent of Schools - Consent Agenda
 Type : Action (Consent)
 Recommended Action : Approve Personnel Report and HR Attachments

File Attachments

[Personnel Committee Report 1.27.25.pdf \(149 KB\)](#)
[HR 1 Student Teaching 1 27 25.pdf \(54 KB\)](#)

[HR 2 Paraprofessional Assignments 1.27.25.pdf \(60 KB\)](#)

[HR 3 Special Contracts 1.27.25.pdf \(96 KB\)](#)

[HR 4 Coaches 1.27.25.pdf \(133 KB\)](#)

12. Old Business

Subject : A. Old Business
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 12. Old Business
Type : Discussion, Information

13. New Business

Subject : A. New Business
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 13. New Business
Type : Discussion, Information

14. Public Comment on Non-Agenda Items

Subject : A. Public Comment (30 Minutes)
Meeting : Jan 27, 2025 - Workshop/Voting Meeting
Category : 14. Public Comment on Non-Agenda Items
Type : Procedural

Public Content

For the purpose of commenting on any topic.

Guidelines for Public Comment:

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and

5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

15. Meeting Closing

Subject :	A. Adjourn
Meeting :	Jan 27, 2025 - Workshop/Voting Meeting
Category :	15. Meeting Closing
Type :	Action
Recommended Action :	Adjourn the Meeting